CR Regd. by MHRD, Dept. of Higher Education of Govt. of India



(भारत सरकार के अधिनियम 1860 व 1882 के तहत पंजीकृत उपक्रम)

Affiliated From NBQP, Quality Council of India (QCI)





**PROSPECTUS** 

# FROM THE DESK OF CHAIRMAN....



We live in a fast-moving world where almost everything must come instantly to us. In this computer era, we depend on the computer to help us complete tasks, and to solve problems. Computers are used in various fields like business, pharmacy, music, education, engineering, defense, transportation, and cooking as they help to ease certain tasks, provide information faster, and speed up the work.

The 60 percent of Indians whose primary occupation is agriculture, we have reached to them to individually taught how to use internet and computers as a medium to improve their agricultural practices and use the technological advancement to the best of their interests.

If the rural population in India learns to Google, the face and demographics of our motherland shall technically and ironically go under a plastic surgery. With the setting up of Computer Centers in villages in the rural India, our mission is to make a dramatic and strong wave of advancement that will fuel development.

Jio already revolutionized the way we consume mobile Internet data, I congratulate 125 million people of India for being No.1 in the world in terms of consuming internet data and exploring web.

I congratulate our associates and franchises to make this mission valuable and useable for the learner and for proving such a practical and employment generating education.

I also congratulate all my team members, governing body and my staff to make this institute an epitome of knowledge. I look forward to incorporate the latest in the curriculum and pedagogical techniques.

DR. SHAILENDER BISHNOI

Chairman

"It is better to light a candle than curse the darkness"





















**GRAMIN SHIKSHA** is registered under Society Act 1860 of Govt. of Haryana & Indian Trust Act 1882 is providing practical trainings related to Computers, Accounting and Entrepreneurship Development.

Great philosopher & scientist of all time Albert Einstein once said "Imagination is more important than knowledge, knowledge is limited, imagination encircles the world".

These words of great visionary inspired us to start our organization **GRAMIN SHIKSHA SOCIETY (REGISTRATION NO-DRFS/FTH/131)** and subsequently received the Accreditation of various Institutions of India. The top management of Gramin Shiksha Society continuously strives for providing new opportunities to its centers as well to its students. Keeping pace with fast changing education and economic scenario as well as the market demand.

#### **OUR JOURNEY TOWARDS PURSUIT TO PERFECTION**

During the short span of time, GRAMIN SHIKSHA has proved itself as a premier organization in the field of Computer Education & Vocational Training by providing Job Oriented short and long term courses in both software and Hardware fields. For its State of the Art Facilities, high quality curriculum and study material Gramin Shiksha has been awarded an International Quality certificate ISO 9001:2008 by the very renowned international body DAC International. Gramin Shiksha also achieved many Awards and recognitions. Today we have got very extensive and wide network of authorized training centers.

#### **POLICIES TOWARDS QUALITY**

We at our end are very particular and sincere about the policies towards quality of our overall system. Be it about the quality education or about the continuous support to our valuable franchisee partners it matters us a lot. We have very clear cut policies and guidelines for keeping up-to-date to our standards and level of study programs without any compromise. As far as our study programs and material are concerned we have Zero tolerance policy.

#### **OBJECTIVES**

GRAMIN SHIKSHA was established in the year 2010, with the sole objective of providing and promoting computer education, and creating awareness regarding Information Technology among masses. Its motto is "Gaon Shikshit- Bharat Shikshit". The main area of its work has specially been villages and backward areas, because this is where the major population of our country resides and the people residing there are the ones who can actually utilize the knowledge of Information Technology for improving the quality of their life and increase the standard of living. Also it aims to develop small entrepreneurs who can impart IT education in local area in local language. GRAMIN SHIKSHA has been working on self-finance basis without taking Any financial help from the State or Central Government.

# GRAMIN SHIKSHA was formed with the following objectives:

- ♦ Promote entrepreneurship
- Impart training in the field of computer & vocational, Accounting, EDP etc.
- Create awareness regarding Information Technology among school students.
- Provide Job-Oriented short-term training to unemployed youth.
- Assist the students of backward communities in developing vocational skills.
- Provide EDP training to employed as well as unemployed youth in association with government or semi-government bodies.
- The organization has helped over 700 persons who are now self-employed and are further providing employment to another 400 faculties.
- ♦ Vocational Education for SKILLED INDIA.

# **AFFILIATIONS**

- GRAMIN SHIKSHA is registered under Society Act. 1860 (Registration No.: DRFS/FTH/131) (HR/FTH/2014/00454)
- GRAMIN SHIKSHA is registered under Indian Trust Act. 1882, As a Charitable Trust (Registration No.: 6707)
- GRAMIN SHIKSHA is registered from Quality Council of India. (QCI)
- GRAMIN SHIKSHA is associated with Ministry of Small & Medium Enterprises, Govt. of India (MSME)
- GRAMIN SHIKSHA is CR Regd. by MHRD, Dept. of Higher Education of Govt. of India MHRD (52892/2014-CO/L)
- GRAMIN SHIKSHA is also a training partner of National Information Centre (NIC), Deptt of Information Technology,
- •under Ministry of Communication & Information Technology.
- GRAMIN SHIKSHA is associated with KMA Technoware, Dhillon & Associates, Delhi for Technical & Financial Advises.
- GRAMIN SHIKSHA is honorable member of Computer Society of India.
- GRAMIN SHIKSHA has been awarded with ISO 9001:2008 quality certification by the famous DAC International of DUBAI.
- GRAMIN SHIKSHA is also a member of Early Childhood Association, INDIA
- GRAMIN SHIKSHA is a "Facilitation Centre" for conduct of training & fielding candidates on behalf of NIELIT.
- GRAMIN SHIKSHA is Training Partner with "PMKVY"





An Affiliated Institute from राष्ट्रीय उधमिता एवं लघु व्यवसाय विकास संस्थान

National Institute of Entrepreneurship and Small Business Development



FACILITATION CENTRE OF राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान National Institute of Electronics & Information Technology

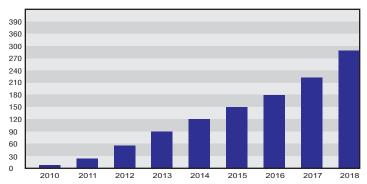


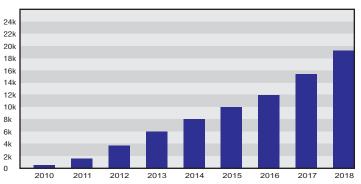
Training Partner of :

प्रधान मंत्री ग्रामीण डिजिटल साक्षरता अभियान

### **OUR GROWTH**

GRAMIN SHIKSHA started in the year 2010 with a 1 center. Today we are a strong network of more than 372 centers. Our study centers are our biggest strength. In the year 2010 we taught about 300 students through our study center. The figure has now grown to more than 3000 students per year and it is still growing.





#### CAREER GUIDANCE CAMPS

GRAMIN SHIKSHA organized various career counseling session every year. The main aim of career counseling session will provide counseling for various emerging career opportunities to school students. These counseling sessions will also provide an opportunity for the students to explore various new career options other than the prevailing career tracks. In today's dynamic world which is equipped with new technologies and global dimensions, career opportunities have opened up immensely in different fields. Living up to our brand line "Suchana Sabhi Ke Liye", GRAMIN SHIKSHA has undertaken this responsibility of providing career counseling to our young generation so that they can choose best career option for their golden future; this step would not only help our children, but also support the country at large. Through this activity our idea is to expose teens to the new career world which is full of opportunity.



# **ABOUT US**

Gramin Shiksha is the leading brand name in computer, vocational & Skilled development education providers which you can trust. The group is working since 2010 in this field & having more than 250 Associated Information Center working together. These all Information Center are Satisfied with the support/Service of GRAMIN SHIKSHA. Our client satisfaction is our strength in market.

### **OUR VISION**

To work towards creating a better India which provides basic health, education and empowerment to every citizen.

# **OUR MISSION**

We have a strong mission to develop such people, those are far away from modern education due to economic problem or non availability of resources and encourage the younger generation, particularly girls and youth to acquire professional education.

We, as an organization are known for providing the computer education in rural area with economic costing through a strong network of centers in small villages and towns. We are providing such types of education, which is required in every step of life, age and work place. Our well-trained staff is ready to teach such a practical education, which needed to a student, housewife, and businessman; retire person, employee, self-employed, farmer, uneducated person etc. We have a special scheme for very poor people to provide free education according to percentage of total student admission from concern area. The organization also running a "SWAYAM ROJGAR YOJNA" through our "REFERRAL PROGRAM" in which our student can earn income with the help of our education.

### **OUR VALUES**

Honesty, Integrity, Teamwork, Devotion and Transparency.















# **COMPUTER TEACHER TRAINING COURSE**

Duration: 1 Year Course Code (GS01)
Fee: ₹ 10950

#### MODULE1

- Introduction to Computer
- Computer Concepts & Fundamentals
- MS Office ( Word, Excel, PowerPoint)
- School Organization & Administration
- Children Psychology

#### **MODULE2**

- Adobe Photoshop
- Corel Draw
- C, C++
- Methods of Teaching
- Lab-1

#### MODULE3

- Tally ERP 9 (Inventory, GST, Returns Service Tax, Pay Roll)
- Basic OF HTML
- Personality Development
- Online Banking

#### **MODULE 4**

- P. C. Assembling And Installation
- Operating System Windows (XP / 07 / Vista)
- Typing: English & Hindi
- Printing And Scanning
- Internet & Online Services
  (Banking, Shopping, Recharge, Billing etc.)
- Lab -2
- Project Work / Lesson Plan

# **DIPLOMA** IN COMPUTER APPLICATION

**Duration : 1 Year** Course Code (GS1005)

Fee: ₹ 11350

#### MODULE1

- Introduction to Computer
- Computer Concepts & Fundamentals
- Fundamentals of IT
   MS Office (Word, Excel, PowerPoint)
- Basic OF HTML

#### **MODULE2**

- MS Office (Word, Excel, PowerPoint)
- Programing Fundamental Using C

#### **MODULE3**

- Mathematical Foundation of Computer Science
- Software Lab 1
   Photoshop
   Corel Draw

#### **MODULE 4**

- Internet & Web Designing
- Device Installation
- Operating System Windows (XP / 07 / Vista)
- Typing: English & Hindi
- Internet & Online Services
- (Banking, Shopping, Recharge, Billing etc.)
- Lab -2
- Project Work / Lesson Plan

After completing this course you can get a Computer Teacher Job in a School, College or at a Computer Center or you can also run your own Computer Training Center.

It Also help in preparation of Govt. Job Competitive Exams. I.e. Clerks, Banking, Teacher, Railways, etc.







# DIPLOMA IN COMPUTER APPLICATION & DEVELOPMENT

**Duration : 1 Year** Course Code (GS03)

Fee: ₹8450

#### **MODULE 1**

- Introduction to Computer
- Computer Concepts & Fundamentals
- Note Pad, Word Pad, Paint & Calculator
- MS Office

#### **MODULE 2**

- Adobe Photoshop
- Corel Draw
- DHTML

#### MODULE 3

- Saving Files As PDF
- P.C. Maintenance
- Operating System Windows (XP/ 07/ Vista)

#### **MODULE 4**

- Typing: English & Hindi
- Internet & Online Services
   (Banking, Shopping, Recharge, Billing etc.)

# **CERTIFICATION IN COMPUTER APPLICATION**

Duration: 3 Months Course Code (GS04)
Fee: ₹ 3250

#### MODULE1

- Introduction to Computer
- Computer Concepts & Fundamentals
- Paint & Calculator, Note Pad, Word Pad
- MS Word
- MS Excel
- MS Power Point
- Operating System Windows (XP/ 07/ Vista)
- Internet & Online Services (Banking, Shopping, Recharge, Billing etc.)
- Typing: English
- Lab

# **CERTIFICATION IN OFFICE AUTOMATION**

**Duration: 6 Months**Course Code (GS05)

Fee: ₹ 5950

#### MODULE1

- Introduction to Computer
- Computer Concepts & FundamentalsMS WordMS
- Excel
- MS Power Point

#### MODULE2

- Tally ERP 9 (Inventory, GST, Returns, Service Tax, Pay Roll)
- P.C. Maintenance
- Operating System Windows (XP/ 07/ Vista)
- Internet, Online Services (Banking, Shopping, Recharge, Billing)
- Typing : English

## **DIPLOMA IN DATA ENTRY OPERATOR**

Duration: 1 Year Course Code (GS1006) Fee: ₹ 8250

#### **MODULE 1**

- Basics of Computer
- Operating System
- Basics of Word Processing

### MODULE 2

- Formatting Documents
- Mail Merge
- Basics of Spreadsheet

#### **MODULE 3**

- Formatting Worksheets
- Formulas
- Functions and Charts Creating

#### **MODULE 4**

- Presentation, PPT
- Introduction to Internet
- Project Work







# ADVANCED DIPLOMA IN COMPUTER HARDWARE AND NETWORKING

**Duration: 1 Year** Course Code (GS07)

Fee: ₹ 12750

#### MODULE1

- Computer Concepts And Fundamentals
- Operating System Windows (XP/ 07/ Vista)
- Digital Electronics
- Linux

#### **MODULE2**

- P.C. Maintenance
- P.C. Assembling And Installasion
- Device Installation
- Microprocessor
- Printing And Scanning
- Lab-1

#### **MODULE3**

- Concepts of Computer Programming
- Concepts of LAN, WAN, MAN
- Disk Partitioning & Formatting
- Fault Finding & Troubleshooting
- Overview of Printer Repair and Maintenance

#### **MODULE4**

- Concepts of LAN, WAN, MAN
- Functionality & Maintenance of Monitor, KB,

#### Mouse and Scanner

H/W Troubleshooting, Maintenance & Hands on

#### Practice

- Virus Detecting & Removing Techniques
- Working with Wi-Fi (Security & Sharing)
- Working with LAN (Security & Sharing)
- Lab-2

# **CERTIFICATION IN COMPUTER HARDWARE**

Duration: 3 Months Course Code (GS08)

Fee: ₹ 4800

#### MODULE1

- Introduction to Computer
- Computer Concepts & Fundamentals
- Concepts of Computer Programming
- Operating System Windows (XP / 07 / Vista)
- MS Word
- MS Excel
- MS Power Point
- P.C. Assembling And Installation
- Device Installation
- Internet & Online Services
   (Banking, Shopping, Recharge, Billing etc.)
- Typing: English Lab

# ADVANCED DIPLOMA IN MULTIMEDIA & ANIMATION

Duration: 1 Year Course Code (GS09)

Fee: ₹ 16250

#### **MODULE 1**

- Computer Concept & Fundamentals
- Operating System
- MS Office

#### MODULE 2

- DTP (Photoshop, CorelDraw)
- Dream Weaver
- Lab-1

#### **MODULE 3**

- Flash, Adobe Premier
- Adobe Illustrator and Free Hand

#### Module 4

- Lab 2
- Project Work

## **DIPLOMA IN OFFICE AUTOMATION**

**Duration : 1 Year** Course Code (GS06)

Fee: ₹ 7950

#### MODULE1

- Introduction to Computer
- Computer Concepts & Fundamentals
- P.C. Maintenance
- Operating System Windows (XP/ 07/ Vista)

#### MODULE2

MS OFFICE

#### **MODULE3**

- Adobe Photoshop
- Corel Draw
- Typing: English

#### **MODULE 4**

- Tally ERP 9 (Inventory, GST, Returns, Service Tax, Pay Roll)
- Internet & Online Services
   (Banking, Shopping, Recharge, Billing etc.)

# ADVANCED DIPLOMA IN COMPUTER APPLICATION & WEB

Duration: 1 Year Course Code (GS14)
Fee: ₹ 12000

#### **MODULE 1**

- Computer Concept & Fundamentals
- Operating System
- MS Office

#### MODULE 2

- Computer Network & Internet
- HTML & FrontPage
- DTP (Photoshop, Corel Draw)
- Lab-1

#### MODULE 3

- Java Script, VB Script
- Dream Weaver, Flash

#### **MODULE 4**

- ASP / PHP
- Lab -2
- Project Work

# **DIPLOMA IN NURSERY TEACHER TRAINING (NTT)**

**Duration: 1 Years** 

Medium: Hindi / English

#### FIRST SEMESTER:

- 1. Theory of Education
- 2. Health Education & Nourishment
- 3. Sociology & Guidance
- 4. School Organization
- 5. Principle of Teaching
- 6. Child Psychology
- 7. Subject Teaching Methods (Languages, Maths & EVS)
- 8. Working with Parents & Community
- 9. Early Childhood Education
- 10. Practical Method of Teaching

Eligibility: 10th Pass or Equivalent

FEE: ₹ 11200

#### **SECOND SEMESTER:**

- 1. Elementary Education in India
- 2. Principle of Education
- 3. Pedagogic Process in Elementary Schools.
- 4. History & Philosophy of Pre Primary Education
- 5. Agencies of Education
- 6. Subject Teaching Methods (Science & SST)
- 7. Use of IT in Teaching
- 8. Play Way Method
- 9. Practical Method of Teaching
- 10. Lession Plan & Project Work

# **DIPLOMA IN YOGA**

Duration: 1 Years (2 Semesters)
Eligibility: 10th Pass or Equivalent

# FIRST SEMESTER:

- 1. Yoga Ke Adharbhoot Tatvya
- Manav Sharir Rachna -Kriya Vigyan Avum Yogabhyas
- 3. Hat Yog ke Sidhanth
- Kriyatmak Yoga Priksha -Practical (Part - 1 Kriyas, Asana, Mudra & Bandh)

Medium: Hindi / English

FEE:₹8200

#### **SECOND SEMESTER:**

- 1. Patanjli Yog Darshan
- Yog Avum Swasthye Vritt. Ahaar Aur Yogik Chikitsa
- 3. Prakritik Chikitsa
- Kriyatmak Yoga Priksha -Practical (Part - 2 Prayanam, Jal Neti Kriyaen)

### **VOCATIONAL DIPLOMA COURSES**

#### AGRICULTURE BASED

**ELIGIBILITY: 10TH DURATION: 1 YEAR** 

FEE: ₹ 6500

- 1. Poultry Farming
- 2. Horticulture
- 3. Dairying Science and Technology
- 4. Jute Production
- 5. Plant Protection
- 6. Water Management for Crop Production
- 7. Oyster Mushroom Production
- 8. Soil and Fertilizer Management
- 9. Bio-Gas Energy Technician
- 10. Agriculture & Animal Husbandry
- 11. Bee Farming
- 12. Diploma in Agriculture

#### **ENGINEERING BASED**

ELIGIBILITY: 10TH DURATION: 1 YEAR FEE: ₹ 11400

- 1. Air Conditioning and Refrigeration Technology
- 2. Electronics Technology
- 3. House Wiring and Electrical Appliance Repairing
- 4. Foundry
- 5. IT Application
- 6. Plumbing
- 7. Radio and Tape Recorder Repairing
- 8. Motor and Transformer Rewinding
- 9. Footwear Design and Production
- 10. Solar Energy Technician
- 11. Welding Technology
- 12. Wind Energy Technician
- 13. Tractor Mechanic
- 14. Painter (General)
- 15. Watch & Clock Repairer
- 16. Electrical Appliances Reparing
- 17. Diploma in Electronics Technology
- 18. Diploma in LED Manufacturing

#### **COMMERCE BASED**

**ELIGIBILITY: 10TH DURATION: 1 YEAR** 

FEE: ₹8800

- 1. Office Secretaryship
- 2. Stenography and Computer Applications
- 3. Accountancy and Auditing
- 4. Marketing and Salesmanship
- 5. Banking
- 6. Retail Sales Service
- 7. Financial Market Management
- 8. Business Administration
- 9. Diploma in Insurance Services
- 10. Stenography (Hindi/ English)

#### **HOME SCIENCE BASED**

ELIGIBILITY: 10TH DURATION: 1 YEAR FEE: ₹8200

- 1. Textile Design
- 2. Design Fundamental
- 3. Music Technical Production
- 4. Diploma in Beauty Parlour
- 5. Fashion Design & Clothing Construction
- 6. Laundry Services
- 7. Dress Making
- 8. Beauty Culture
- 9. Bakery and Confectionery
- 10. House-Keeping
- 11. Food Production
- 12. Food and Beverage Services
- 13. Preservation of Fruits and Vegetables
- 14. Certificate in Indian Embroidery
- 15. Beauty Therapist
- 16. Pedicurist & Manicurist

#### **OTHERS**

ELIGIBILITY: 10TH DURATION: 1 YEAR

FEE: ₹8200

- 1. Life Insurance
- 2. Library and Information Sciences
- 3. Security Service
- 4. Library Attendant
- 5. Transportation System & Logistic Management
- 6. Fire Prevention and Industrial Safety
- 7. Mass Media Studies and Media Production
- 8. Front office
- 9. Travel and Tourism
- 10. Certificate in Library Science
- 11. Book Binder
- 12. Diploma in Hair and Skin Care
- 13. Interior & Decorator
- 14. Diploma in Fire Safety
- 15. Diploma in Mobile Reparing
- 16. Diploma in Mass Media Studies & Media Production

# UNIVERSITY COURSES\* FROM UGC, DEC & AICTE APPROVED UNIVERISITES

S. No.	COURSES NAME	Eligibility	Duration (Years)
1	Diploma in Computer Application (DCA)	10+2 or its Equivalent	2
2	Bachelor of Business Administration (BBA)	10+2 or its Equivalent	2
3	Bachelor of Computer Application (BCA)	10+2 or its Equivalent	3
4	P.G. Diploma in Computer Application (PGDCA)	Bachelor Degree	3
5	Master of Business Administration (MBA)	Bachelor Degree	4
6	Master of Computer Application (MCA)	Bachelor Degree	3
7	Other Courses: B.A, M.A, B.Com, M.Com, B.Sc, M.Sc., Polytechnic, B.Tech, MSW, B.Ed, M.Ed, M.Phil, Ph.D. etc.		



# **GOVT. AIDED COURSES**



रा.इ.सू.प्रौ.सं राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान NIELIT National Institute of Electronics & Information Technology

भारत सरकार के संचार और सूचना प्रौद्योगिकी मंत्रालय से मान्यता प्राप्त





O Level | CCC+ | ECC | MOPR-BCC



राष्ट्रीय उधमिता एवं लघु व्यवसाय विकास संस्थान

**National Institute of Entrepreneurship and Small Business Development** 

**EDPs | Dairy Based ESDPs Training of Trainers (TOT) Management Development Programs** (MDPs)













लोग तुम्हारी श्तुती करें या निन्दा, लक्ष्मी तुम्हारे ऊपर कृपालु हो या न हो, तुम्हारा देहान्त आज हो या एक युग में, तुम न्यायपथ से कभी भ्रष्ट न हो, उठो, जागो और तब तक रूको नहीं, जब तक मंजिल प्राप्त न हो जाये।



**HEAD OFFICE**:-

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